



Meeting Notes
Visitor Serving Task Force
Wednesday, February 4th, 2009
9:00 am to 11:00 am
Dunes Center
1055 Guadalupe Street, Guadalupe, CA 93434
Rey Monge, Chair
RMONG@parks.ca.gov

1. Introductions: present: Rey Monge, Jamie King, Mario Castellanos, Dan McElhinney

2. Agenda Review

3. Update the Needs List-Discussion

The group discussed the existing Needs List of projects dated 07/2008.

Mario Castellanos discussed renaming the Public Education and Outreach Coordinator Project, Spanish Translation Project and reduced the cost from \$10,000 to \$2,000; much of the outreach they are doing is encompassed within the Mission Expansion Projects education and volunteer component. The Dunes Center removed the Design and Construction of New Visitor Center Project.

Jamie King discussed updating the CNLM/Rancho Guadalupe Dunes Preserve projects. The main priorities are: Educational & Visitor Services Sign Improvements, Enhanced Onsite Public Outreach for Rancho Guadalupe Dunes Preserve (Jamie placed an emphasis on creating interpretive component for this project), and the Restated Garage Installation Project, now referred to as Visitor Security and Access Enhancement

Next Steps:

1. Dan will update the Needs List to reflect these changes and provide to Rey who will review and provide the list to the Melissa and Elena.
2. Mario will follow up with Glenn Greenwald regarding USFWS project.

4. Other

The group discussed what the process is for adding to the list. Jamie suggested that we formalize the process for adding to the Needs List, requesting proposals and defining the schedule for meetings, deadlines, processes, etcetera in order to make the process efficient and defined. Rey stated that his understanding is that you can add to the Needs List at any time.

In addition, the group discussed creating a process for delivering final reports to the group within the context of lessons learned and additional needs arising from project work. The suggestion was made by Mario that we have a process for bringing this information back to the group rather than having them just "go away."

There was also a brief discussion about formalizing the Collaborative's policy regarding title and ownership. The two main questions were:

- a. Does the contracted organization maintain title in case they are unable to continue to maintain any capital items (example used was the trailer project) or in case they leave the geographic nexus of the injured resources?
- b. Does the settlement or the Restoration Subcommittee stipulate any limitations?

Action items:

1. Mario will follow up with Melissa and Elena regarding title discussion.

Visitor Serving Task Force membership list: Rey Monge (chair), Bob Hill, Andy Zilke, Christina Bird-Holenda, Jamie King, Mario Castellanos, Dan McElhinney, Jeff Stone (SB County). Contact list will follow.

Procedure for meeting notes:

The Dunes Center (Dan) will prepare notes following meeting and send to Rey who will approve as a draft and have the Dunes Center distribute to the group as a draft which will be subject to comment via email and then approval and the following meeting.

5. Next VSTF Meeting Date:

Agenda ideas for next meeting: review of past projects, also discussion of quarterly meeting schedule and annual timeline, do we need to add anything to our criteria, look at 2010 projects.

Proposed next VSTF meeting is Thursday, April 2nd at 9am-11am.